SHREE DHARATI CO.OPERATIVE BANK LTD. Standing Instruction Request

To,
The Manager,
Shree Dharati Co.Operative Bank Ltd.
….....Branch

Sub : Request for Maintenance of a Standing Instruction

Dear Sir/Madam,

I/ We , _____hereby request you to maintain a Standing instruction on my A/c type _____A/c No. _____ (herein referred to as the Funding account) Rs. _____ (Rupees _____only) as per the details given below Nature of standing Instruction Fund Transfer

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Purpose of Standing Instruction : for timely transfer of Funds.

Description : Transfer to A/c Type _____A/c No. _____
Name of the Beneficiary _____
Beneficiary a/c no.
Frequency [ ]Daily [ ]Weekly [ ]Fortnightly [ ] Monthly
[ ]Quarterly [ ] Half-yearly [ ]Yearly
Start Date (3 days from date of request): _____ End Date : _____

Preference for Executive
(Application only in case of more than I standing instruction for a an account. This indicates priority importance of a standing instruction for execution "I" would indicate topmost priority & thereafter the number, lower will be the priority, Please note that the standing instructions would be executed in the order of preference)
1. _____
2._____
3._____
4._____
5._____

Terms & Conditions :
1. I/We undertake to keep sufficient funds in the funding account on the date of execution of the standing instruction.
2. I/We hereby authorize the Bank to debit my account & execute the standing instruction as per instruction provide above
3. I/We authorize the bank to debit my account for the standing instruction set up or execution charges as per land down
4. I/We understand that a maximum of 3 attempts shall be made to execute the standing instruction after which no further action shall be taken.
5. I/ We understand that the Bank will not be held responsible for execution of standing instruction in case of changes to the ….....the future, unless specifically communicated in writing by me/us.
6. I/We understand the standing instruction shall automatically expire on the "End Date" as given above.

Yours faithfully,

(Name & Signature of the Account holder/s)
(In case of "Joint: operating mandate all a/c holders need to sign)
For Bank Use
Signature verified by _____ Approved by BM : _____

For CPU Use Only
Maintained on _____ Set up charges recovered Y N